

MATTHEW BOULTER

filmmaker | problem solver

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Graduated from Capilano University, with 7+ years of micro-budget and low-budget film hands-on and administrative work experience. Leads with integrity, authenticity, and uncompromised work ethic.

TECHNICAL SKILLS

- **Cameras:** Bolex (8mm), Canon C100 (HD), Rebel series (HD), Blackmagic Design Pocket (4K/6K), URSA Mini Pro (4.6K), Ronin 4D (8K)
 - **Special equipment:** jib, spider & cricket dollies, menace arm
 - **Editing software:** DaVinci Resolve, Avid Media Composer, Pro Tools, Adobe Suite, Final Cut Pro X, Logic
 - **Add. software:** Final Draft, Movie Magic Scheduling, Shiftboard, Slack, Dropbox
 - **Other:** 35mm still photography & photo development
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EDUCATION

Diploma of Motion Picture Arts 2020 - 2022
Capilano University • Dean's List

International Baccalaureate Programme - IB Certificate 2008 - 2020
Stratford Hall • Honour Roll • Perseverance Award (2014, 2019)

CERTIFICATIONS

Motion Picture General Safety Awareness SEPTEMBER 2022
ActSafe Safety Association

Virtual WHMIS 2015 AUGUST 2018

MPIO JULY 2018
Capilano University

WORK EXPERIENCE

Team Lead SEP - OCT 2023
Vancouver International Film Festival • Vancouver, B.C.

- Reporting to and supporting Venue Manager; additional managerial duties, assigning roles and tasks to other volunteers, directed to for any questions volunteers aren't able to answer, sign-ins/outs.

Locations Production Assistant 2021 - PRESENT

Austyn Gillette 'Leaning into your Palms' (Music Video) • Kind Stranger Productions • B.C. MAY 2023

- Reporting to 1st AD and PM for tasks; helping load-in heavy set dec and equipment, including a Fisher dolly, up 5 flights of tight staircase in a delicate location; standard lockups, calling rolls and cuts, and cleaning/tidying set after wrap.

Monarch: Legacy of Monsters (Series) • Legendary Television • B.C. JUL - DEC 2022

- Reporting to On-Set ALM and Key PAs for duties; gasking, maintaining, wrapping a variety of lockups; openly communicating with other departments to make their jobs easier; liaising public; ensuring nothing interferes with the take; exemplifying radio etiquette; being the competent face of the industry; helping other PAs with tasks, and advising new PAs on roles & responsibilities. Emphasizing an active, receptive attitude.

Married by Mistake (MOW) • All Canadian Entertainment • Pitt Meadows, B.C. JUL 2022

- Reporting to Key PA and ALM. Using quick thinking and conflict resolution skills to sustain on-set efficiency. Professionalism, strong work etiquette and collaborative skills were key.

Debris (Series) • Legendary Television / NBC Universal • Langley, B.C. MAR 2021

- Daytime security for set and work trucks, on-walkie for assistance on set.

Concert Grip

APR 2022 - PRESENT

IATSE Local 118 • B.C.

- Loading-in and loading-out familiar and unfamiliar technical and creative supplies. Assembling and collapsing stage and scaffolding. Displaying a “yes, and?” attitude. Attentive and inquisitive.

Volunteer Photographer

SEP - OCT 2022

Vancouver International Film Festival • Vancouver, B.C.

- Briefing schedule and shot list; prepping owned gear; creatively attaining shots for use in social media, marketing, advertising, print collateral, and community and sponsor reports; exporting, editing, organizing, and uploading to Dropbox in a 24hr turnaround.

Volunteer

2018 - 2021

Vancouver International Film Festival • Vancouver, B.C.

- Welcoming guests, scanning tickets, guiding audience members to their seats, and cleaning the theatre after the show. Staying up to date with Shiftboard for schedule changes.

FILM PROJECTS

Glass Half Cracked (short) • Writer, DP, Editor, Colourist Prod. Matthew Boulter, Dir. Aahil Somani & Matthew Boulter	2024 (post-production)
Cat's Day Out (short) • 1st / 2nd AC Prod. Michael Seto & Logan Mildiner, Dir. Logan Mildiner	2023 (unreleased)
Lua (short) • DP, Colourist Prod. Parmis Rouhina, Dir. Soph Mazzocchio	2023
Queeros (promo video) • DP, Colourist Queeros • Prod. Matthew Boulter & Parmis Rouhina, Dir. Parmis Rouhina	2023
Indigenizing Tennis (promo video) • DP, Colourist Summer Smash Tennis, Squamish Nation, Tennis BC • Prod. / Dir. Parmis Rouhina & Matthew Boulter	2023
Til Death Calls My Name (short) • Colourist Prod. / Dir. Kamen Staykov	2023 (unreleased)
Please Help Me, I'm Drowning (short) • Gaffer Prod. / Dir. Kamen Staykov	2022 (unreleased)
Clearfield (short) • A Cam-Op, Colourist Capilano University • Dir. Weston MacLeod	2022
Spe Caedes (feature) • DP, Colourist Prod. Jack Bradley, Dir. Charlie Desgagne	2021 (unfinished)
1 in 3 (short) • B Cam-Op, Colourist Prod. / Dir. Paige Hurrell	2021 (unreleased)
In Echoes (short) • Writer, DP, Editor, Colourist Prod. / Dir. Matthew Boulter	2021
Charlotte (short) • B Cam-Op, Editor, Colourist Prod. Charlie Desgagne & Mia Teodocio, Dir. Mia Teodocio	2021 (unfinished)
Dinner's Ready (short) • DP Prod. Charlie Desgagne, Jake Parkinson, Angie Williams, Dir. Charlie Desgagne	2021
Prologue (short) • Writer, DP, Editor, Colourist Prod. / Dir. Matthew Boulter	2019
Epilogue (short) • Writer, DP, Editor, Colourist Prod. / Dir. Matthew Boulter	2018